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RENEWAL APPLICATION FORM FOR NON-DESTRUCTIVE TESTING CERTIFICATION

These documents must be completed in their entirety to be processed by the Natural Resources Canada (NRCan) National Non-Destructive Testing Certification Body (NDTCB). This application form is for candidates applying for Non-Destructive Testing (NDT) certification renewal according to the CAN/CGSB-48.9712-2014 Standard. Renewal is the process for maintaining valid NDT certification via verification of continued satisfactory work activity and other requirements as described on pages 4-5 of this form. Please download the Certified Personnel Directory to find out when your certifications expire and require renewal or recertification. If one or more of your certifications is due for renewal, you may apply for renewal up to 6 months in advance of the certification expiry date by completing and submitting this 8.2.1-004 - Renewal Application Form for Non-Destructive Testing Certification for the applicable certification synumay apply up to 15 months in advance of the due date by completing and submitting the 8.2.1-005 - Recertification Application Form for Non-Destructive Testing Certification for the applicable certifications within the recertification transition period may be applied for recertification at any time). Please note: if you have multiple certifications, you may have different expiry dates for one or more of those certifications that have the same expiry dates may not all require renewal or recertification at the same time; in this case you can only submit a renewal application form for certifications that require renewal and you can only submit a recertification form for the certification. Renewal, recertification and revalidation are separate processes.

Preferred Language: E	nglish Français			Registration	#		
Name	Surname (Last Nar	me)	_ /	Given Names			
			Da	te of Birth: YYYY	MM DD		
Address of Residence							
		Province/Territory			Code		
Mailing Address (if differer	nt from above)						
City		Province/Territory		Postal C	Code		
Primary Email Address _							
Telephone (home)		Tele	phone (alternate phone or	cell)			
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·		Province/Territory			Code		
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, 0		r-specific NDT certifications		I	I		
Radiographic	<u> </u>	Ultrasonic Testing (UT)		,	Eddy Current Testing (ET)		
EMC Sector	Aerospace Sector	EMC Sector	EMC Sector	EMC Sector	EMC Sector		
accepted by the NRCan NDTCB not submit credit card informa and non-transferable. Applicat Type of Payment:	Payment from Other Governr tion by email. If you are payin ions received after certificat Personal	nent Departments should be made of by credit card, the NRCan NDT cion expiry date must include a	e by inter-departmental FIS trans CB may send an invoice via ema late fee. Refer to page 5 of this ompany Credit Card	sactions. Payments may be made ill with a website link to pay your fe	t of Canada Acquisition Cards are not via fax, mail or telephone. Please do ees online. Fees are non-refundable to pay your renewal fees. Money Order		
Cardholder's Name			Cardholder's Email				
Card Number			Expiry Date	/ Am	ount \$		
Cardholder's Signature Please Note: Payment of fees do	pes not complete or guarantee	the renewal process. Renewal of	certification is issued only after c	Date	//		

Please Note: Payment of tees does not complete or guarantee the renewal process. Renewal of certification is issued only after completion, verification, and NRCan NDTCB approval of application. It is the applicant's responsibility to provide the NRCan NDTCB with payment information for each renewal application submitted. To protect payment information, we ask that all forms containing credit card information (Mastercard, Visa, AMEX) be submitted via Fax or Mail only. Do not send credit card information by e-mail. If you have any questions, please call 1-866-858-0473. Renewal applications are subject to current NRCan NDTCB policies and procedures. As renewal applications are processed in arrival sequence, processing times may vary depending on the volume of applications received and are not guaranteed. Incomplete documentation or complexity of routine verifications and checks may also lead to longer processing times. The NRCan NDTCB makes all reasonable efforts to ensure candidate applications and certification submissions are completed as per service standard targets. Despite these efforts, the occurrence of errors, omissions and delays cannot be completely ruled out and the NRCan NDTCB is not responsible for any direct and indirect costs, expenses or delays which may arise.

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		Please check the ap		Record of laces and fill in the a			quested inforn	nation.			
Position 1		Work history fo	r the pas	t five (5) years	s (include add	ditional pa	ages if requ	uired)			
Company				Period of	employment:	From	//	To	Y	/	
Location				Position h	neld						
Position 2											
Company				Period of	employment:	From	//	To	Y	/	
Location				Position I	neld						
G	eneral	work history in NI	OT during	the past five	(5) years (m	easured ii	n percentaç	ge of work	time)		
Industry		Application	S	Mate	erials	% of time	per method	Approxin	nate % of wo	ork time spent	
% Aviation/aer	rospace	% Welds		% Ste	eel		% MT		% doing inspections		
% Nuclear		% Forgings		% Sta	ainless steel	 % PT		% doing moreoverie			
% Petro-chem		Castings % Pipe/tube		% Aluminum				% planning/reporting			
% Manufacturi	irig	% Fiperlubit				% RT		0/			
% Pulp and pa	aper	% Pressure		l % Magnesium l		% UT		% supervision of staff/meetings			
% Ship yard		% Nozzles/	% Concrete		% ET		% training and/or conferences (attending or facilitating)				
% Structural			tanks — % Ceramic		% VT		, , , ,				
% Training/cer	% Training/certification % Lift equip		pment % Plastic		astic	% Other		% writing procedures/ documents			
% Research Other		Other % Structure		% Co	•		d total must	Other			
<u></u>		Details of work his				equal 100					
MT		PT	tory in ea	RT	UT	u uuriilig t		ET		VT	
Yoke		Aerosol	Isotop	е	Thickness	gauge	Analog	meter			
Coil wrap Prods		Brush Din tanka	X-Ray	accelerator	Flaw detector		Phase of Single fi				
Wet bench	1	Dip tanks Solvent removable	Film	Straight beam		•	Multi-fre	•			
Dry powder		Water wash	Fluoro				Remote	field			
Aerosol Visible	1	Post emulsifier Visible	Digital			TI	Absolute Differenti				
Fluorescent		Fluorescent	Manua	•			Spinning				
Other	Oth	er			Other		Other				
Reports		Reports	Repor		Reports		Reports				
Instruction		Instruction	Instru	ction	Instruction		Instruction				
Procedures Standards		Procedures Standards	Proce Stand		Procedures Standards		Procedu Standar				
Other		er	Standards Other			Other		Other			
I attest to the validity of					-				-		
Applicant Oleman											
Applicant Signature _						Date	YYYY	//			
Cupania - * Circ - to-											
Supervisor* Signature _ *Same supervisor as \$	Section	R on nage 3				Date	YYYY	//			
Same Supervisor as c		- on page o									

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DOCUMENT MUST BE COMPLETED IN ITS ENTIRETY FOR PROCESSING

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Attestations

Please Note: All attestation sections must be completed. Applicants cannot sign for themselves. For the required signatures, the same person(s), appropriately qualified for each of these definitions, may sign for one or more of these roles. Unemployed applicants are only exempt from two signatures on the attestation form (the employer and supervisor sections) however, still require a qualified personnel to sign the attestation form to attest to your working using your indicated NDT methods within the time period of concern. For more clarification on special circumstances, please contact the NRCan NDTCB directly.

A) Employer: A member of the management staff of the organization that the applicant works for on a regular basis. Self employed applicants: please indicate your status here. I attest to the best of my knowledge that the information given on this form is accurate and (if applicable) the photographs attached are those of the applicant who signed this application form. The NRCan NDTCB may contact me to verify information related to this application. NRCan NDTCB Registration # (if applicable): Employer's job title Employer's full name (please print) Employer's signature **Current employer** Address Telephone **Email** B) Supervisor: An appropriately qualified individual who is accountable for directing the technical work and safety of the applicant. The supervisor will normally be located at the facility or field site of the test or inspection activity and is responsible for supervising the technician(s) and other procedural aspects of the job. Qualified supervisors would include personnel certified at the appropriate level under CAN/CGSB-48.9712 or non-certificated personnel who, in the opinion of the NRCan NDTCB, possess the knowledge, skill, training and experience required to properly provide such supervision. In some cases, it is possible that a supervisor may not be employed by the same employer as the applicant. In that case, please provide a document explaining the supervisory relationship. If self-employed, a partner/co-worker, a business associate or a customer may sign in this capacity. I attest to the best of my knowledge that the information given on this form is accurate and (if applicable) the photographs attached are those of the applicant who signed this application form. I have also signed and dated page 2 of this application. The NRCan NDTCB may contact me to verify information related to this application. NRCan NDTCB Registration # (if applicable): Supervisor's full name (please print) Supervisor's job title Supervisor's signature **Current employer** Address **Telephone Email** C) Sponsor: Active NRCan/CGSB-certified (in any method) Level 2 or Level 3 personnel that can attest to and substantiate the validity of the candidate's application. I attest to the best of my knowledge that the information given on this form is accurate and (if applicable) the photographs attached are those of the applicant who signed this application form. The NRCan NDTCB may contact me to verify information related to this application. NRCan NDTCB Registration #: Sponsor's full name (please print) Sponsor's job title Sponsor's signature

Telephone

Current employer

Email

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Applicant Attestation

Applicant: I attest that the statements made by me in this application are true and complete. I understand that if any of these statements are found to be untrue, or if any misrepresentation or falsification of this form or the attached documents is discovered, an NRCan NDTCB Code of Conduct violation investigation may result and this application may be rejected and/or certification(s) may be withdrawn. I agree that the NRCan NDTCB may contact me and/or my signatories to verify information related to this application. I understand that the NRCan NDTCB may conduct audits and investigations to verify the validity of the information in this application, and that I will fully cooperate in providing any additional documentation and explanation as requested. I confirm that during the past period of validity I did not have an absence or change of activity that prevented me from practicing the duties to my level in the NDT method and sectors for which I am certified, for either a continuous period in excess of one year or two or more periods for a total time exceeding two years. I understand that renewal of certification is issued only after completion, verification and NRCan NDTCB approval of this application and I understand that late renewals may require additional information and/or verification. By signing this application, I agree to the terms of the certification program and authorize the NRCan NDTCB to disclose my name, city and province of residence and certification status as a supplementary mechanism of certification status verification.

Applicant's signature MUST NOT exceed the inner limits of the signature box. You

	Applicant Name (Please print)	ual signature, as		ID card.		
	Date	YYYY / MN	// /	-		
This is to authorize the NRCan NDTCB, if requested, to release payee of my examination and application fees.	Release of Inform my examination results, add		and/or admittan	ce forms to m	y employer and/	or the
Applicant Signature		Date	//	//	DD	
This is to authorize the NRCan NDTCB to allowapplicable updates/correspondence.	Contact's full name	to act on m	y behalf to prov	ide applicatio	on information a	nd receive
Contact telephone	Contact e	email				
Applicant Signature		Date	///	/	DD	

Additional Information

For complete information on NDT Renewal, please visit the NRCan NDTCB Website.

LATE RENEWAL POLICY

Candidates are responsible for ensuring the active status of their NDT certification(s) by renewing their certification(s) before the expiry date. To apply for renewal of certification, a candidate must submit to the NDT Certification Body a properly completed Renewal Application Form for Non-Destructive Testing Certification, a Vision Test Report Form for Non-Destructive Testing Personnel, a signed NRCan NDTCB Code of Conduct form, the applicable renewal fee, and, if required, 2 passport photographs. NDT certification status becomes inactive if a candidate fails to renew by the certificate expiry date. Up to 12 months after the certification expiry date, a candidate can apply for reactivation of certification status by submitting the documents mentioned above, including the record of experience and attestation pages of this form, completed and signed, and a late renewal fee in addition to the regular renewal fees. Late renewals may require additional information, documentation and/or verification. If a candidate has not submitted a renewal application more 12 months after the certificate expiry date, a candidate can revalidate their certification status by successfully completing the recertification examination(s). Successful completion of the initial certification process is required if the candidate fails recertification.

CERTIFICATION EXPIRY DATES AND RECERTIFICATION DUE DATES

As of July 1, 2015 the NRCan NDCTB introduced a new expiry date for initial certification and certification renewal candidates. Newly certified personnel and existing certified personnel that apply for certification or renewal under the CAN/CGSB-48.9712-2014 standard are given an expiry date of the 15th day of their birth month for up to five years (60 months or less) for a given method-specific certification. Certified personnel that have multiple method-specific certifications may have different expiry dates for one or more certifications. Certification expiry dates are listed on your certification ID card, and on the Directory of Certified Personnel (which can be downloaded from our website).

Recertification of your method-specific NDT certification is required approximately 10 years (120 months or less) after initial certification or most recent recertification. If your upcoming certification expiry date and recertification due date are the same, you are required to apply for recertification and successfully pass your recertification exam(s). Your certification will not remain active if you do not apply for recertification and pass your recertification examination(s) by the expiry/recertification due date. In order to align renewal and recertification dates for each certification, you may be given a shorter period of validity (with a smaller pro-rated fee) during your next renewal for one or more certifications (approximately 1-4 year periods of validity). The subsequent renewal will allow the certification to resume the regular 5-year renewal and recertification cycle. After submitting your application, the NRCan NDTCB will notify you if your period of validity for a given certification is shorter than normal, and if we have applied a pro-rated (smaller) fee. For more information about recertification and how/when to apply for recertification, please visit our website and navigate to the NDT recertification web page. Recertification due dates are listed on the Directory of Certified Personnel (which can be downloaded from our website).

ADDITIONAL CLIENT/CANDIDATE RESPONSIBILITIES

Certified personnel and candidates must respond to NRCan NDTCB communication in a timely manner, and inform the NRCan NDTCB of any changes to their name/address/contact information. Clients are responsible for the official documentation issued to them by the NRCan NDTCB. Fees will apply for the replacement of these documents.

PRIVACY POLICY

The NRCan NDTCB is committed to protecting your privacy whether you are an existing client or a new applicant. All personal information created, held, or collected by the Government of Canada is protected under the federal Privacy Act. Our office will ensure that collected personal information and any communications between the NDTCB and their clients or applicants are considered confidential, protected, and are for the exclusive use of the intended recipient to fulfill certification program requirements. Personal information is collected as stated in NRCan's Info Source (PAA 3.1.2 – Materials and Certification for Safety and Security - Bank Number: NRCan PPU 015), and the certified personnel's name, city and province of residence and certification status are made publicly available as a mechanism of effective certification status verification.



Additional Information Cont'd

PROCESSING TIMES

As applications are processed in arrival sequence, processing times may vary depending on the volume of applications received and are not guaranteed. Incomplete documentation or complexity of routine verifications and checks may also lead to longer processing times. The NRCan NDTCB makes all reasonable efforts to ensure candidate applications, examination requests and certification submissions are completed as per service standard targets. Despite these efforts the occurrence of errors, omissions and delays cannot be completely ruled out and the NRCan NDTCB is not responsible for any direct and indirect costs, expenses or delays which may arise.

SURNAME AND GIVEN NAME(s) to appear on certification ID card

For a change of name you must provide a status update to the NRCan NDTCB by supplying a new signature as well as any supporting documents (i.e. copy of government issued ID) that can be used to support your request.

CERTIFIED PERSONNEL

For an updated list of personnel certified by the NRCan NDTCB, please download the Directory of Certified Personnel from our website. Please note that this list is regularly updated, however, there may be a delay between when a person is certified, renewed or recertified and when the updated information is made available on the directory.

ELECTRONIC SIGNATURES

Electronic signatures are only acceptable if the signature is an accurate digital image of the signatory's actual signature. The NRCan NDTCB will not accept a signature made from a typed font. The NRCan NDTCB may conduct audits and investigations to verify the validity of the electronic signature(s).

from a typed font. The NRCan NDTCB may conduct audits and investigations to ver	ify the validity of the electronic signature(s).	griature	made			
NDT Renewal Application Checklist En						
Please include the following checklist when submitting your application. All application renewal. Additional forms required for application	oplications require the following requisites as a minimum prior to on are available on the NRCan NDTCB website.	Yes	No			
1. APPLICATION FORM To apply for renewal this application form must be fully completed, signed and current dated by the applicant, and must include all required attestations						
and signatures. Please see sections 3 and 4 below for more information.	in dated by the applicant, and must include all required attestations					
2. FEES Renewal application fees are dependent upon the number of methods being renewer in effect. To view the current fee schedule, please visit our website and navigate to the requirements are subject to change. Fees are non-refundable and non-transferable.	he NDT certification renewal web page. Fees and other process					
Payments made by company cheque or money order can be made payable to the "to the NRCan NDTCB. Credit card payments may be made via mail, fax or telephon by email. If you are submitting your application by email and paying by credit card, payment amount, and include the cardholder signature; do not include the credit car by email, you may call or fax the NRCan NDTCB to give credit card information.	e. Please note that we do not accept credit card information please include the name shown on the credit card, the authorized					
3. RECORD OF EXPERIENCE (PAGE 2)						
Verifiable documentary evidence of continued satisfactory work activity without signing renewal is sought is required for renewal.	ficant interruption in the method and sector for which certificate					
Significant interruption is defined as per CAN/CGSB-48.9712-2014 Standard para 3.27 as absence or change of activity which prevents the certified individual from practising the duties corresponding to the level in the method and the sector(s) within the certified scope, for either a continuous period in excess of one year or two or more periods for a total time exceeding two years. If the criterion for renewal is not met, the individual will be required to revalidate via recertification examination. Please ensure that the supervisor (same supervisor as section B, page 3) and applicant has signed this page.						
4. ATTESTATIONS (PAGE 3)	71 0 7 11 0 10					
All three (3) attestation sections on page 3 need to be completed. Applicants cannot sign for themselves. For the required signatures, the same person(s), appropriately qualified for each of these definitions, may sign for one or more of these roles. Unemployed applicants are only exempt from two signatures on the attestation form (the employer and supervisor sections) however, still require a qualified personnel to sign the attestation form to attest to your work using your indicated NDT methods within the time period of concern. For more clarification for special circumstances, please contact the NDTCB directly.						
5. NRCan NDTCB CODE OF CONDUCT						
Individuals who are certified or individuals who are in the process of being certified by professional competence are the fundamental principles on which their activities are that these individuals shall sign and submit the "8.2.1-002 - NRCan NDTCB Code or	founded. Accordingly, it is a condition of NRCan NDTCB certification					
6. VISION TEST REPORT FORM FOR NON-DESTRUCTIVE TESTING CERTIFICAT	ION PERSONNEL					
Each NDT candidate must undergo a visual acuity test with an ophthalmologist, optometrist or other medically recognized personnel attesting that the candidate has completed a satisfactory vision test as outlined by the "8.2.1-003 - Vision Test Report Form for Non-Destructive Testing Personnel". The report must be fully completed, signed and dated within the 12 months prior to the date of application submission.						
7. TWO (2) PASSPORT PHOTOGRAPHS						
Certified Personnel must provide two (2) passport photographs every second period of validity (approximately every 10 years). Additional photographs may be requested at any time if previous photographs are deemed unacceptable. The photographs must:						
 measure 5cm wide and 7cm high (2 inches wide and 2-3/4 inches high); be taken by a commercial photographer, clear/focused, in color, taken straight on with the face and shoulders centered and squared to the camera; reflect the candidate's current appearance (taken within the last twelve (12) months); be professionally printed on photographic paper (photos printed at home, self-taken or non-passport type photos are not acceptable); show your complete name, as well as the name and address of the photo studio and the date the photo was taken on the back of one photo. 						
I have read the information in this form and the requirements stated in this checklist and I am submitting my application accordingly.						
Applicant's Name:		DD				
Applying by mail/courier	Applying by email					
NRCan National Non-Destructive Testing Certification Body CanmetMATERIALS, Natural Resources Canada	Email: ndt@nrcan.gc.ca (Please do not submit credit card information by email.)					
183 Longwood Road South, Office 120	Applying by fax					
Hamilton, Ontario, Canada, L8P 0A5						
Contacting us by telephone NRCan NDTCB website						



http://ndt.nrcan.gc.ca

Telephone number: 1-866-858-0473 or 905-645-0653